

**DEPAUL UNIVERSITY COLLEGE OF LAW  
DEGREE CONFERRAL APPLICATION**

**Congratulations on graduating from the DePaul University College of Law! To apply for a degree conferral, you must complete the following steps.**

**Step 1:** To begin the graduation application process, first file online on Campus Connection. This step is required. Go to [www.depaul.edu](http://www.depaul.edu) > Campus Connection > For Students > Graduation > Apply for Degree Conferral. The site will post your online application, let you change your diploma mailing address, and order your cap and gown, class rings and announcements for the Commencement in May.

The deadline to apply online is February 1 (May graduates), June 1 (July graduates) or October 1 (December graduates). The site will close after those dates.

If you miss those deadlines, come to the College of Law Office of Student Affairs.

Your name will appear on your diploma exactly as it appears on Campus Connection. If you wish to change your name, go to <http://sr.depaul.edu> > Personal Information and print the name change form. Take the completed form to the to the University Student Records Office on the 9<sup>th</sup> floor of the DePaul Center.

**Step 2:** The second required step is to file this paper graduation application, the Final Semester Employment Survey, and the NALP survey forms with the Office of Student Affairs. All forms MUST be filed with the Office of Student Affairs in room 951 O'Malley February 1 (May graduates), June 1 (July graduates) or October 1 (December graduates). To complete the degree award process, you must file the forms even if you do not plan to attend the May commencement ceremony. If you plan to earn a Certificate, attach the certificate application form to all of the above forms.

The relevant forms are on the law school web site, [www.law.depaul.edu](http://www.law.depaul.edu) > Students > Commencement Information > Graduation Application. Your graduation application will not be considered complete until all forms are filed with the Office of Student Affairs. If you do not to turn in all forms in a timely manner, your degree award and Bar certification will be delayed.

**Personal Information**

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Full Legal Name as it appears on Campus Connection

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DePaul Student ID Number

**DEGREE** (please specify)

- LL.M. in Health Law
- LL.M. in Intellectual Property
- LL.M. in Taxation
- LL.M. in International Aviation Law
- Juris Doctor
- Juris Doctor/Master of Business Administration
- Juris Doctor/Master of Science in Public Service Administration
- Juris Doctor/Master of Arts in International Studies
- Juris Doctor/Master of Arts in Computer Science/Technology
- Juris Doctor/Master of Science in Computer Science/Technology

**CERTIFICATE IN:** (a separate certificate application form must be filled out and attached to this form)

- Criminal Law
- Family Law
- Health Law
- Information Technology Law
- Intellectual Property: Art & Museum Law
- Intellectual Property: General
- Intellectual Property: Patent Law
- International & Comparative Law
- Public Interest
- Taxation

Check one of the following degree conferral dates:

- May 200\_\_\_ - Coursework to be completed in the Spring Semester. (Filing deadline is February 1)
- July 200\_\_\_ - Coursework to be completed in the Summer Semester. (Filing deadline is June 1)
- December 200\_\_\_ - Coursework to be completed in the Fall Semester. (Filing deadline is October 1)

Year you began law school: 20\_\_\_\_\_ (required for bar admission)

**DIPLOMA INFORMATION**

Your name will appear on your diploma exactly as it appears on Campus Connection. If you wish to change your name, go to <http://sr.depaul.edu> > Personal Information and print the name change form. Take the completed form to the University Student Records Office on the 9<sup>th</sup> floor of the DePaul Center. The College of Law cannot post name changes.

**COMMENCEMENT CEREMONY**

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Phoenetic spelling of your name (indicate only if you will attend the ceremony)

**FINAL SEMESTER INFORMATION**

List all of the courses you are taking in your last semester: name of course and professor's name. Be sure to include Guided Research, Independent Study, Externships, and Clinics.

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**LEGACY ALUMNI ELIGIBLE TO HOOD THEIR FAMILY MEMBERS**

To honor the graduates and their families, a graduate may have the ceremonial hood awarded at commencement by an immediate family member who also is a DePaul University College of Law graduate. The legacy hooders must be graduates of the College of Law rather than graduates of another college within DePaul. Immediate family members only include spouses, mothers, fathers, grandmothers, grandfathers, sisters and brothers who also graduated from the College of Law.

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<b>Name of Alumnus/Alumna</b>	<b>Year Alumnus/Alumna Graduated</b>
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**Relationship of the Alumnus/Alumna to the Graduate**

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**Mailing Address**

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<b>Home Phone Number</b>	<b>Office Phone Number</b>
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**Email Address**