

## FALL 2009 - WILD CARD EXAM APPLICATION

### **SofTest is not available for wild card exams.**

**When and where to file:** To qualify for a wild card exam, this form must be filed with Lorraine Schulz of the Office of Student Affairs (Room 951 O'Malley) by **Thursday, October 1, 2009**. Late applications will not be accepted.

**Eligibility:** If you have two in-class exams scheduled on the same day or on two consecutive days, you can designate **one** exam as a wild card and reschedule the exam to within two days of the original exam date. Each student is limited to **one wild card exam per semester**. The option does not apply to first year full-time or first year part-time exams.

**Rescheduled exam:** If you choose one wild card, you must take the rescheduled exam **within two week days** of the original exam date, which may be before or after the regularly scheduled exam. However, no wild cards will be scheduled after Friday, December 18, 2009 because exams end on that day. Wild card exams will be held on different days at 10:00 a.m. on days that do not have scheduled first-year morning exams.

**Take-Home Exams and Papers:** The option does not apply to take-home exams or paper classes unless the take-home exam is distributed and due on the same scheduled exam date and you have an in-class exam on that date. For example, if the professor distributes a take-home exam on December 9 and the take-home exam is due on December 9, you could qualify for a wild card for an in-class exam also scheduled on December 9.

**How to Complete the Form:** The wildcard exam dates for the 2009 fall semester are attached. On the form, indicate the information for the two classes that have conflicting exam dates: name of the course, the course number, the name of the professor, and the original exam date. Indicate the day you wish to take the wild card exam. Give the form to Lorraine Schulz in room 951 O'Malley. In case we have to reach you, be sure to list your email address, phone number, and seven-digit student identification number. To protect your privacy, do not provide your social security number.

**Verification of wild card exam date:** Two weeks before exams begin, you will receive an e-mail from Lorraine Schulz of the Student Affairs Office to verify your wild card exam date.

**Both of the next two pages must be turned in to room 951 O'Malley no later than Thursday, October 1, 2009. Late applications will not be accepted.**

**WILD CARD EXAM APPLICATION FORM (TURN IN TO ROOM 951  
O'MALLEY BY OCTOBER 1, 2009)**

**Name:** \_\_\_\_\_

**Phone number: (home)** \_\_\_\_\_ **(office)** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**DePaul Student ID#:** \_\_\_\_\_

**Course #1 as originally scheduled:**

**Name of course (indicate if day or evening section of class):**

**Day and time class meets** \_\_\_\_\_

**Course number as listed in schedule** \_\_\_\_\_  
**(5-digit class number)**

**Name of professor** \_\_\_\_\_

**Original exam date** \_\_\_\_\_

**Course #2 as originally scheduled:**

**Name of course (indicate if day or evening section of class):**

\_\_\_\_\_

**Day and time class meets** \_\_\_\_\_

**Course number as listed in schedule** \_\_\_\_\_  
**(5-digit class number)**

**Name of professor** \_\_\_\_\_

**Original exam date** \_\_\_\_\_

**I wish to reschedule** \_\_\_\_\_ **to the**  
**(name and number of course)**

**following date: December** \_\_\_\_\_ **, 2009. (See attached list**  
**for available wild card exam dates.**

**Wild Card Exam Dates and Times**

**Write the name of the class and professor's name in the space provided. If there is more than one section of the class, list the section. Indicate the date that you want to take the wild card exam.**

**Forms due: October 1, 2009**

**December 7, Monday, 10:00 - 1:00 \_\_\_\_\_**

**December 8, Tuesday, is not available for wild card exams.**

**December 9, Wednesday, 10:00 – 1:00 \_\_\_\_\_**

**December 10, Thursday, 10:00 – 1:00 \_\_\_\_\_**

**December 11, Friday, is not available for wild card exams.**

**December 14, Monday, 10:00 – 1:00 \_\_\_\_\_**

**December 15, Tuesday, 10:00 – 1:00 \_\_\_\_\_**

**December 16, Wednesday, is not available for wild card exams.**

**December 17, Thursday, 10:00 – 1:00 \_\_\_\_\_**

**December 18, Friday, 10:00 – 1:00 \_\_\_\_\_**